

LOS MOLINOS COMMUNITY SERVICES DISTRICT

P.O. BOX 9, 25162 JOSEPHINE ST.
LOS MOLINOS, CA 96055

PHONE 530-384-2737
FAX 530-384-9835



MINUTES OF BOARD OF DIRECTORS **MEETING**

JULY 23, 2025

A. CALL TO ORDER-

President Gehrung called the herein described July 23, 2025 meeting of the Los Molinos Community Services District's Board of Directors to order at 2:05 pm. This meeting was conducted at the district office, located at 25162 Josephine Street in Los Molinos, CA.

B. ROLL CALL-

Gehrung called roll and confirmed a quorum present. The attending Directors were Todd Hamer, Tom Ware, Darrell Mullin, Paul Murrietta, and Loren Gehrung. Manager/Secretary, Jim Lowden and Admin Assistant Kristine Hite were also present. No other staff members or members of the public were present.

C. APPROVAL OF MINUTES- Motion by Hamer, seconded by Ware, to approve the June 11, 2025 Minutes of the Board of Directors Meeting as presented. The motion carried by a 4:0 vote. It was noted that the scheduled board meeting for July 1, 2025 did not have a quorum and was not called to order. However, the Water Rate Workshop also scheduled for July 1, 2025 was conducted (see meeting notes).

D. APPROVAL OF ADDITIONAL AGENDA ITEMS- None

E. PUBLIC COMMENT PERIOD- No Public comment was offered.

F. APPROVAL OF PAYMENT DEMANDS April 17, 2025 through June 10, 2025 - Motion by Ware, seconded by Hamer, to approve the Payment Demands for June 11, 2025 totaling \$16,897.91 and July 4 through July 22, 2025 totaling \$19,454.45 (see reports attached). Motion carried by a 5:0 vote.

G. FINANCIAL BUSINESS-

- 1. TREASURER'S REPORT as of July 18, 2025-** The Board reviewed the Treasurer's Report. Motion by Ware, seconded by Hamer, to approve the July 18, 2025 Treasurer's Report as follows;

TREASURER'S REPORT- SUMMARY of FUND BALANCES		
	June 30, 2025	July 18, 2025
Checking Account	\$32,403.75	\$35,320.75
Bond Redemption Fund	\$208,425.30	\$225,779.77
Capital Replacement Fund	\$160,705.33	\$160,705.33
Operating Reserves	\$38,038.77	\$38,038.77
In-Lieu Fund	\$67,205.21	\$68,459.94
TOTALS	\$524,371.85	\$528,304.57

2. BUDGET 2025-2026

(a) **Labor Budget 2025-2026** Lowden present the proposed labor budget for 25-26 (see final labor budget attached). LMCS D and Los Molinos Mutual will share maintenance supervisor hours approximately 50%. Office staff budgeted at 6 hours per day four days per week, and district manager salary \$2,600 per month.

(b) **Review Year-end 2025-2026 Monthly Budget Report**-This discussion concentrated on the revenue shortage, and the necessary changes currently being address with the Prop 218 rate adjustment.

(c) **Consider adoption of the 2025-2026 Budget**- Motion by Hamer, seconded by Ware to approve the 2025-2026 Annual Operating Budget with the following conditions:

- Projected gross income of \$317,434, 10 months at new rate
- Projected gross expenses of \$213,603
- Projected Capital Replacement Reserves for 2025-2026 of \$105,831
- Projected revenue based on rate increase effective September 1, 2025
- Projected expenditures same as estimated in the May 2025 Rate Study
- Debt repayment funded by assessment revenue

Motion carried by a 5:0 vote.

3. **PROGRESS UPDATE ON PROP 218 WATER RATE INCREASE** –Lowden reported the Prop 218 process is proceeding as required. No official protests have been submitted todate. The Public Hearing is scheduled for Aug 13, 2025.

4. **CONSIDER ADOPTION OF CROSS-CONNECTION CONTROL RESOLUTION** This agenda item was tabled until a future board meeting.

H. GENERAL BUSINESS-

1. **LMCS D'S TEHAMA COUNTY GROUNDWATER COMMISSIONER'S REPORT**- Director Hamer gave the Board an update on the activities of the Commission. The current activity

is concentrated on the Well Mitigation Policy. Work continues on the state plan expected to be released sometime in September.

2. CONSIDER APPROVAL OF THE CLIENTS SERVICES CONTRACT WITH GRAHAM BACKFLOW WERVICES- This agenda item was tabled until a future board meeting.

3. GENERAL MANAGER'S REPORT-

- (a) **Review District Operations**-Lowden gave a quick overview of district's operations.
- (b) **Consider a Change to the District's Rules and Regulations**-Lowden will prepare language to modify the Rules and Regulations to better address vandalism to district facilities. Will be present at a future board meeting.

3. ADJOURN- Being no further business the meeting was adjourned.

Respectfully submitted,

James G. Lowden, Secretary